

VILLAGE OF MCBRIDE

FEES AND CHARGES BYLAW NO. 768.2017



“A TOWN ON TRACK”

ADOPTED APRIL 11, 2017

CONSOLIDATED FOR CONVENIENCE ONLY

UPDATED FEBRUARY 2018

**THE CORPORATOIN OF THE VILLAGE OF MCBRIDE
BYLAW NO. 768**

VILLAGE OF MCBRIDE FEES AND CHARGES BYLAW

The Village of McBride does not represent that this consolidation is accurate or complete and anyone using this material should confirm its content by reference to the original Bylaws.

THIS DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY and is a consolidation of “Village of McBride Fees and Charges Bylaw 768.2017” with the following amending bylaws:

LIST OF AMENDMENTS

BYLAW NO.	ADOPTION DATE	CONTENT
776	February 6 th 2018	<ul style="list-style-type: none">- Amend Schedule “A-Water Service” by A.1 changing 2018 and 2019 yearly fees for Water Service. Change A.2 Water Connections Fees - A.3 disconnection fee A.4 Reconnection fee- Amend Schedule “B-Sanitary Sewer Service” B.1 changing 2018 and 2019 yearly fees for Sanitary sewer service- Amend Schedule “C-Garbage Service” C.1 change 2018 and 2019 yearly fees for Garbage Service- Amend Schedule “F-Development Applications” re word and change Board of Variance Permit fee- Amend Schedule “E-Administrative/ Corporate Services” change E.1 certificate fees- Amend Schedule “H-Development Applications” change Sign Bylaw fee- Amend Schedule “K-Animal/Livestock Bylaw” change fees and wording

THE CORPORATION OF THE VILLAGE OF MCBRIDE

FEEES AND CHARGES BYLAW NO. 768.2017

A Bylaw of the Corporation of the Village of McBride to impose fees and charges.

WHEREAS, pursuant to the *Community Charter* and *Local Government Act* Council may, by bylaw impose a fee or charge;

AND WHEREAS Council deems it desirable to consolidate fees and charges within a single bylaw for convenience;

NOW THEREFORE the Council of the Corporation of the Village of McBride, in open meeting assembled, **ENACTS AS FOLLOWS:**

Section 1 - Introduction

1.1 Title

This Bylaw may be cited as the "Village of McBride Fees and Charges Bylaw No. 768.2017".

1.2 Definitions

Unless otherwise defined herein, all words and phrases in this Bylaw shall have the meaning given to them in the *Local Government Act* and the *Community Charter*. In this Bylaw:

"Village" means the Corporation of the Village of McBride.

1.3 Severability

If any section, subsection, clause, sub-clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, that section, subsection, clause, sub-clause or phrase shall be struck from the Bylaw and any decision shall not affect the validity of the remaining portions of this Bylaw.

Section 2 – Fees and Charges

- 2.1 Fees and charges imposed by the Village shall be in accordance with the following Schedules, which are attached to and form part of this Bylaw.

Schedule	Description
A	Water Service
B	Sanitary Sewer Service
C	Solid Waste Collection Service
D	Stormwater Service
E	Administrative/Corporate Services
F	Development Applications
G	Freedom of Information and Protection of Privacy
H	Development Applications
I	Building Bylaw
J	Business Licence Bylaw
K	Animal/Livestock Bylaw

Section 3 – Repeal

3.1 Bylaw 768.2017 and all its schedules, fees and amendments are repealed.

READ A FIRST TIME THIS 6th DAY OF APRIL 2017

READ A SECOND TIME THIS 6th DAY OF APRIL 2017

READ A THIRD TIME THIS 6th DAY OF APRIL 2017

All three readings passed by a decision of Members of Village Council present and eligible to vote.

ADOPTED THIS THE 11TH DAY OF APRIL , **2017** BY DECISION OF ALL MEMBERS OF COUNCIL PRESENT AND ELIGIBLE TO VOTE.

Corporate Officer

Mayor

*Certified a true copy of
"Village of McBride Fees and Charges Bylaw No. 768.2017"
as adopted by Council*

Corporate Officer

Schedule A – Water Service

A.1 Yearly Fees for Water Service January 1, 2017 to December 31, 2019

Water Bylaw No. 737, 2013, Part 11, 11.1

Service Classification	2017	2018	2019
Basic Rate	228.80	233.38	238.05
Basic Commercial Rate	262.59	267.85	273.21
Vacant lot Basic Rate	114.40	116.69	119.02
Vacant lot Basic Commercial Rate	131.30	133.93	136.61
Light Industrial	1500.00	1530.00	1560.60
Heavy Industrial	3000.00	3060.00	3121.20
Trailer Court – per trailer	228.80	233.38	238.05
Barber Shops and Beauty Parlours	262.59	267.85	273.21
Dental Parlours Basic Commercial	262.59	267.85	273.21
+\$34.00 per work station	34.00	34.68	35.37
Garages & Gasoline Stations	525.18	535.68	546.39
Coin Operated Laundry – Commercial rate Plus	262.59	267.85	273.21
54.88 per washing machine	54.88	55.98	57.09
Restaurants (20 seats & over)	477.41	486.96	496.70
Restaurants (under 20 seats)	329.25	335.84	342.56
RCMP Station & Jail	525.18	535.68	546.39
Hospital/Long Term Care – per bed (25 beds)	262.59	267.85	273.21
Clinic	525.18	535.68	546.39
Liquor Primary	477.41	486.96	496.70
Liquor Primary + Kitchen	575.18	586.69	598.43
Rooming/Bunk House – Flat Rate	262.59	267.85	273.21
Plus per toilet	67.67	69.02	70.40
Hotels/Motels/Cabins – Flat Rate	262.59	267.85	273.21
Plus per room/cabin	67.67	69.02	70.40
Schools – per classroom/office/staff room/kitchen	262.59	267.85	273.21
Coin Car Wash per unit	636.21	648.93	661.91
Drive Through Car Wash	1113.03	1135.29	1158.00
Recreation Centre	1683.57	1683.57	1717.24
Rural Residential (outside Village boundaries)	401.70	409.73	417.92
Ambulance Station	525.18	535.68	546.39
Rural Commercial Cabins – Flat Rate (Outside Village Boundaries)	438.25	447.02	455.96
Plus per Cabin	75.75	77.27	78.82
Metered Water Fee (hydrant use/stand pipe use) as requested	2.52/ 1000 imp gal	2.52/1 Unit	2.57/1 unit
Community Hall/Hall/Library/Churches/Museum	262.59	267.84	273.20
Plus per toilet	67.67	69.02	70.40

Definition of 1 Unit equals:
 2831.6 litres
 2.83168466 cubic metres
 623 Imp gallons
 100 cubic feet

A.2 Water Connection Fees January 1, 2017 to December 31, 2019

Connection Size	Fee (\$)	Water Bylaw No.
3/4 inch	1,200.00	737,2013 Section 6.1
1 inch	1,350.00	
1 ¼ inch	1,650.00	
1 ½ inch	1,750.00	
Over 1 ½ inch	Cost Plus 35%	

A.2.1 A refund for water connection fees may be provided where the applicant requests a refund in writing, prior to any works being initiated, less a \$100.00 administrative fee. For clarity, no refund is payable after works have been initiated.

A.3 Temporary/vacation water service disconnection fee- \$50.00
Water Bylaw No. 737, 2013, Part 8, 8.3

A.4 Reconnection fee for a temporarily disconnected water service - \$50.00
Water Bylaw No. 737, 2013 Part 8, 8.3

A.5 Service Connection Inspection fee - \$50.00

A.6 Private Hydrant Maintenance - \$50.00/hour plus materials
Water Bylaw 737, 2013 Part 9, 9.2

A.7 Failure to allow Access to Meter - \$50.00
Water Bylaw 737, 2013 Part 10, 10.3

A.8 Water Connection Abandonment Fee - \$500.00
Water Bylaw No. 737, 2013 Part 8, 8.4

A.9 All applicants must complete and sign a Works and Services Agreement with the Village of McBride.
Water bylaw No. 737, 2013 Part 6

A.10 If the water service is turned off for the entire billing period the vacant lot rate will apply. If the water service is turned off or on for any portion of the billing period the full usage portion will be applied

A.11 Water service fees will be billed annually and all fees are to be paid by December 31 of each year. Any unpaid amounts at December 31 are subject to a 10% penalty.
Water Bylaw No. 737, 2013 Part 11, 11.2

2018-2019– If the annual fee is paid prior to March 31st of the billing year a five (5) percent discount will be applied to the account

Schedule B – Sanitary Sewer Service

B.1 Yearly Fees for Sanitary Sewer Service January 1, 2017 to December 31, 2019

Sanitary Sewer Bylaw No. 735, 2013 Part 10, 10.1

Service Classification	2017	2018	2019
Basic Rate	208.13	212.29	216.54
Basic Commercial Rate	252.90	257.95	263.11
Vacant Lot Basic Rate	104.07	106.56	108.69
Vacant Lot Commercial Rate	126.45	128.98	131.56
Single Family Residence	208.13	212.29	216.54
Multi Family Dwelling – Per Unit	208.13	212.29	216.54
Apartment, Suites – Per Unit	208.13	212.29	216.54
Trailer Court – per trailer	208.13	212.29	216.54
Barber Shops and Beauty Parlours	252.90	257.95	263.11
Dental Parlours Basic commercial	252.90	257.95	263.11
Garages	252.90	257.95	263.11
Gasoline Stations	252.90	257.95	263.11
Plus rate per toilet	79.75	81.35	82.98
Coin Operated Laundry – Basic Commercial	252.90	257.95	263.11
Plus rate per Washing Machine	95.55	97.46	99.41
Hotels/Motels/Cabins: Base commercial rate plus rate per unit	252.90	257.95	263.11
	79.75	81.35	82.98
Restaurants (20 seats & Over)	379.59	387.18	394.92
Restaurants (under 20 seats)	301.82	307.85	314.01
RCMP Station and Jail	252.90	257.95	263.11
Plus rate per toilet	79.75	81.35	82.98
Hospital/Long Term Care – per bed (25 beds)	252.90	257.95	263.11
Clinic	252.90	257.95	263.11
Liquor Primary	379.59	387.18	394.92
Liquor Primary + Kitchen	436.53	445.26	454.17
Rooming/Bunk House – Flat Rate	252.90	257.95	263.11
Plus rate per toilet	79.75	81.35	82.98
Hotels/Motels/Cabins – Flat Rate	252.90	257.95	263.11
Plus rate per room/cabin	79.75	81.35	82.98
Schools– rate per classroom/office/staff room/kitchen	252.90	257.95	263.11
Coin Car Wash per unit	252.90	257.95	263.11
Drive Through Car Wash	252.90	257.95	263.11
Recreation Centre – Flat Rate	252.90	257.95	263.11
Plus rate per toilet	79.75	81.35	82.98
Ambulance Station	252.90	257.95	263.11
Community Halls/Halls	252.90	257.95	263.11
Plus rate per toilet	79.75	81.35	82.98
Library/Museum/Churches	252.90	257.95	263.11
Plus rate per toilet	79.75	81.35	82.98

B.2 Sanitary Sewer Connection Fees January 1, 2017 to December 31, 2019

Connection Size	Fee (\$)	<i>Sanitary Sewer Bylaw No. 735, 2013 part 6, 6.1, 6.1.2</i>
Standard 4" Single Service Connection	520.00	

B.3 All applicants must complete and sign a Works and Services Agreement with the Village of McBride.

B.4 Lagoon Dumping Fees - \$90.00/load (maximum load 1650 litres)
(For authorized septic haulers approved by the Public Works Department)

B.5 Service Connection Abandonment Fee - \$500.00
Sanitary Sewer Bylaw No. 735, 2013 Part 8.3

B.6 Service Connection Inspection fee \$50.00
Sanitary Sewer Bylaw No. 735, 2013 Part 10, 10.1

B.7 Sanitary Sewer service fees will be billed annually and all fees are to be paid by December 31 of each year. Any unpaid amounts at December 31 are subject to a 10% penalty.
Sanitary Sewer Bylaw No. 735, 2013 Part 10, 10.2

2018-2019– If the annual fee is paid prior to March 31st of the billing year a five (5) percent discount will be applied to the account

Schedule C – Garbage Service

C.1 Yearly Fees for Garbage Service January 1, 2017 to December 31, 2019

Service Classification	2017	2018	2019	<i>Solid Waste Collection Bylaw 736,2013 Part 10, 10.1</i>
Single Family Residence	127.26	129.80	132.40	
Commercial Building per unit	286.00	291.72	297.55	
Commercial Bin pickup	782.00	797.65	752.40	
Private Bins/Commercial Boxes	1000.00	1010.20	1030.40	

C.2 All applicants for Bin usage must complete and sign a Works and Services Agreement with the Village of McBride.

C.3 Garbage service fees will be billed annually each year and all fees are to be paid by December 31 of each year. Any unpaid amounts at December 31 are subject to a 10% penalty.
Solid Waste Collection Bylaw 736, 2013 Part 10, 10.2

2018-2019– If the annual fee is paid prior to March 31st of the billing year a five (5) percent discount will be applied to the account

Schedule D – Stormwater Service

D.1 Stormwater Service Connection January 1, 2017 to December 31, 2019

Connection Fees	Fee (\$)
4" Single Service Connection	\$520.00

Schedule E – Administrative/Corporate Services

E.1 Administrative/Corporate Services January 1, 2017 to December 31, 2019

Services	Fee (\$)
Photocopying	0.35/page
Faxing Services - First Page	2.00
- Each addition Page	0.75 each page
Faxing Services – Toll Free Numbers	1.00
Tax Certificate	25.00
Mobile Home Status Certificate	25.00
NSF Cheques	45.00
Rental – Council Chambers	150.00/day
Tender/Bid Packages - depending on package size	5.00 – 50.00
Sign Fees – Gagliardi Park Kiosk	75.00/year

Schedule F – Development Applications

F.1 Development Applications January 1, 2017 to December 31, 2019

Development Application	Fee (\$)
Official Community Plan Amendment	500.00
Zoning Amendment	500.00
Board of Variance Permit	350.00
Temporary Use Permit	500.00

Schedule G – Freedom of Information and Protection of Privacy Act

G.1 Freedom of Information and Protection of Privacy Act

Services	Fee (\$)
For applicants other than commercial applicants	
For locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
For producing a record manually	\$7.50 per ¼ hour
For producing a record from a machine readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record
For preparing a record for disclosure and handling a record	\$7.50 per hour
For shipping copies	Actual costs of shipping method chosen by applicant
For copying records	
Floppy disks	\$2 per disk
CDs and DVDs, recordable or rewritable	\$4 per disk
Computer Tapes	40\$ per tape, up to 2,400 feet
Microfiche	3\$ per fiche
Microfilm duplication	\$25 per roll for 16mm microfilm \$40 per roll for 35mm microfilm
Microfiche or microfilm to paper duplication	\$0.50 per page (8.5" x 11")
Photographs, colour or black and white	\$5 to produce a negative \$12 each for 16" x 20" photograph \$9 each for 11" x 14" photograph \$4 each for 8" x 11" photograph \$3 each for 5" x 7" photograph
Photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
Dot matrix, ink jet, laser print or photocopy, black and white	\$0.35 per page (8.5" x 11", 8.5" x 14" or 11" x 14")
Dot matrix, ink jet, laser print or photocopy, colour	\$2.00 per page (8.5" x 11", 8.5" x 14" or 11" x 14")
Scanned electronic copy of a paper record	\$0.10 per page
Photomechanical reproduction of a 105 mm cartographic record/plan	\$3 each
Slide duplication	\$0.95 each
Audio cassette tape (90 minutes or fewer) duplication	\$5 per cassette plus \$7 per ¼ hour of recording
Video cassette recorder (VHS) tape (120 minutes or fewer) duplication	\$5 per cassette plus \$7 per ¼ hour of recording
As per the <i>Freedom of Information and Protection of Privacy Act Regulations</i> , For commercial applicants for each service listed	The fee will be the actual cost to the public body of providing that service

Schedule H – Development Applications

H.1 Sign Bylaw

Services	Fee (\$)
Service and Attraction Signs	
Initial Fee	\$525.00 plus taxes (for 2 signs)
Annual Fee	\$75.00 (for 2 signs)
Commercial sign Application Fee	\$50.00
Community Event Banner Sign Fee Removal	\$50.00

Schedule I – Building Bylaw

I.1 Building Bylaw Fees

Permit Fees	Fee (\$)
Building Permit for Construction, Alteration or Repair of a Building	\$100 plus \$6.00 for every \$1000 of part thereof by which the true value of such work exceeds \$1000.
Renewal of an Expired Permit Cancellation of a Permit	10% of original permit fee, but no less than \$100
Solid Fuel Burning Appliance	\$130
Permit to Move a Building	\$100
Demolition Permit	\$100
Occupancy or Final Occupancy without a valid building permit	\$100
Temporary Building Permit	\$130
Plumbing Permits	
a) New installation, including additional fixtures or relocations	\$100 for up to 10 fixtures - \$8.00 for each additional fixture over 10
b) Alteration or remodelling of existing plumbing not including additional fixtures or relocation	\$100
c) Sprinkler heads	\$15 for one sprinkler head \$15 plus \$0.75 for each sprinkler head up to 100 \$89.25 plus \$0.75 for each sprinkler head over 100
d) Installation of fire hose outlets	\$4 for each outlet
e) Installation of 2 ½" standpipes	\$4 for each standpipe
f) Installation of Fire Department connection standpipes	\$4 for each standpipe
Call back inspections for building or plumbing where work was incomplete or improperly done	\$100 for each inspection
Any inspection not listed above	\$100

I.2 For a Building or portion thereof under Section 9.14 of the Village of McBride Building Bylaw, if a Registered Professional is to provide a sealed design drawing and on-site supervision to confirm construction meets the said design, the Building Permit fee may be reduced as follows:

STRUCTURAL: 33%

MECHANICAL: 67%

Schedule J – Business Licence Bylaw

J.1 Business Licence Bylaw Fees – January 1, 2017 to December 31, 2019

Licence Fees	Fee (\$)
Commercial	\$100
Farmers Market	\$100
General Contractor	\$100
Home Business	\$50
Carnival	\$250
Mobile Vendor	\$100
One Time Only Mobile Vendor per event	\$25
Licence Transfer/Assignment Fee	\$ 20
Application Fee	\$ 0

Schedule K – Animal/Livestock Bylaw

K.1 Schedule of License Fees:

Female or Male Dog	\$0.00
Female or Male Cat	\$0.00
Duplicate license	\$10.00

Every person owning a guide dog raised by the Canadian National Institute for the Blind or a dog trained by the Western Canada Handicap and Hearing Ear Society or a dog utilized by the "Police Service Dog Section" of the Royal Canadian Mounted Police, shall be exempt from the licensing provisions of this Bylaw.

Schedule of Pound Fees:

Impoundment:	
For seizing and impounding a licensed dog	\$50.00
For seizing and impounding an unlicensed dog	\$100.00
For seizing and impounding a dangerous dog	\$350.00
For seizing and impounding an unlicensed dangerous dog	\$500.00
Maintenance fee for each 24 hour period	\$50.00 day or any part of day
For seizing and impounding of Livestock	\$200.00
Maintenance fee for each 24 hour period	\$100.00 day
For seizing and impounding of Poultry / Rabbits	\$50.00
Maintenance fee for each 24 hour period	\$10.00 / day

An owner may reclaim their impounded animal upon proving ownership and paying to the Village of McBride the impoundment and maintenance fees.

Schedule of other fees:

Harbouring an dangerous dog	\$500.00
Possessing or harbouring a habitually noisy dog	\$100.00
Failure to comply with manure and feces disposal	\$25.00