

VILLAGE OF MCBRIDE

FREEDOM OF INFORMATION BYLAW NO. 742, 2014



“A TOWN ON TRACK”

FREEDOM OF INFORMATION BYLAW NO. 742, 2014.

Amending Bylaws to the Village of McBride Freedom of Information Bylaw No. 742, 2014

Description	Amending Bylaw No.	Amend Bylaw Adoption Date

THE CORPORATION OF THE VILLAGE OF MCBRIDE

FREEDOM OF INFORMATION BYLAW NO. 742, 2014

A Bylaw of the Corporation of the Village of McBride for the administration of the Freedom of Information and Protection of Privacy Act.

WHEREAS, the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, c.165 as amended, requires that a municipality designate the Head and set any fees for service.

NOW THEREFORE the Council of the Corporation of the Village of McBride, in open meeting assembled, **ENACTS AS FOLLOWS:**

SECTION 1 - Title

PART 1 - CITATION

- 1.1 This Bylaw may be cited as the "Village of McBride Freedom of Information Bylaw No. 742, 2014"

PART 2 - DEFINITIONS

- 2.1 The definitions contained in Part 1 of the *Act* shall apply to this Bylaw.
- 2.2 Unless otherwise defined herein, all words and phrases in this Bylaw shall have the meaning given to them in the *Local Government Act*, and the *Community Charter*. In this Bylaw:

"Act" means the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165, as amended;

"Commercial Applicant" means a person who makes request for access to a record to obtain information for use in connection with a trade, business profession or other venture for profit;

"Coordinator" means person designated in section 3.2 of this Bylaw as the Information and Privacy Coordinator;

"Council" means the Council of the Village of McBride

"Head" means the person designated under section 3.1 of this Bylaw as the head

"Request" means a request under Section 5 of the *Act*; and

"Village" means the Village of McBride.

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PART 3 – ADMINISTRATION

- 3.1 The Chief Administrative Officer is designated as the Head for the purposes of the Act;
- 3.2 The Chief Administrative Officer is designated as the Information and Privacy Coordinator; and
- 3.3 For the purposes of the Act; the Head and the Coordinator shall act in their respective capacities for all Council, Boards, Commissions and Committees of the Village of McBride.

PART 4 – POWERS OF THE COORDINATOR

- 4.1 The Head may delegate any of the Head`s duties under the Act to the Coordinator.

PART 5 – FEES

- 5.1 An Applicant making request shall pay to the Village the fees set out in the Village of McBride Fees and Charges Bylaw, as amended. The fees are set out for the purpose of:
 - 5.1.1 Locating, retrieving and producing a record;
 - 5.1.2 Preparing a record for disclosure;
 - 5.1.3 Shipping and handling a record; and
 - 5.1.4 Providing a copy of a record.

READ A FIRST TIME this 28 day of January , 2014.

READ A SECOND TIME this 28 day of January , 2014.

READ A THIRD TIME this 28 day of January , 2014.

All three readings passed by a **unanimous** decision of Members of Village Council present and eligible to vote.

ADOPTED THIS THE **11th DAY OF FEBRUARY, 2014**, BY A UNANIMOUS DECISION OF ALL MEMBERS OF COUNCIL PRESENT AND ELIGIBLE TO VOTE.

MAYOR _____

ADMINISTRATOR _____

Certified a true copy of the "Village of McBride Freedom of Information Bylaw No. 742, 2014" as adopted.

Corporate Officer