



McBride Community Forest Corporation Board of Directors Application



To be eligible for appointment as a McBride Community Forest Corporation (MCFC) Board Director, an individual must be a permanent resident within the MCFC Footprint (bounded by Ptarmigan Creek to the West and Holliday Creek to the East) for a minimum of 3 years.

Applications will be receive at the Village of McBride Office beginning Monday, August 26, 2019. The deadline to submit applications is Friday, September 20, 2019. The Shareholder will review all applications and will announce appointments to 3 vacant positions at the MCFC Annual General Meeting on October 16, 2019.

A. PERSONAL INFORMATION

Legal Name: _____

Residential Address: _____

Mailing Address: _____

Tel: _____ Cell: _____

Email: _____

B. QUESTIONS

1. Years as a resident of the Robson Valley: _____

2. Are you willing to serve on the board for a term of 2 years? YES NO

3. Do you have any potential areas of conflict of interest in relationship to the McBride Community Forest Corporation? YES NO

Conflict of Interest: A conflict of interest is defined as a situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity. Individuals shall avoid engaging in **conflicts of interest** whereby personal, financial, or other considerations have the potential to influence or compromise professional judgment and objectivity. It is sufficient for the situation to appear to provide the potential for professional judgment to be compromised. Directors have a responsibility to set aside any potential conflict between their personal or individual business interests to support the well-being of the MCFC.

If yes, please describe the potential conflict: _____

C. EDUCATION

I have:

- A High School Diploma
- Some Post-secondary Education
- Trade Certification
- A Post-secondary Degree or Diploma

If a degree or diploma, please describe: _____

D. WORK HISTORY & EXPERIENCE (Please attach a resume, helpful but not mandatory)

1. Current Occupation: _____

Duties and Responsibilities: _____

Years in the position: _____

2. Previous Occupation: _____

Duties and Responsibilities: _____

Years in the position: _____

3. Have you operated your own business? If so, please describe the nature of your business, where it was conducted and the years of operation.

4. How would you rate your knowledge and understanding of the local forest sector and forestry practices?

No Knowledge	Very Little	About Average	Above Average	Very Knowledgeable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please describe your local forest sector experience:

5. How would you rate your knowledge and understanding of financial management including; reading financial statements, financial reporting, budgeting, financial analysis and decision making?

No Knowledge	Very Little	About Average	Above Average	Very Knowledgeable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please describe your financial management experience:

E. VOLUNTEERING

1. Have you volunteered with other community service organizations or projects? If so, please list them and describe the nature of your involvement and length of service.

2. Why do you want to serve on the Board of the MCFC?

3. As an MCFC Board Director, you will be required to read your agenda packages and come to meetings prepared to participate in discussions. You will occasionally be required to participate in email discussions and special meetings. Board Directors will be expected to serve on sub committees from time to time. Regular meetings are once per month for +/- 3 hours. Other meetings could range between 2 - 20 hours per month depending on subcommittee involvement and Directors' availability.

Would you be able to contribute 2 – 20 hours per month? YES NO

F. QUALITIES AND SKILLS

1. As a potential MCFC Board Director, what qualities or personal characteristics do you possess that would make you an effective Board member?

2. As a potential Board member, what special skills and experience do you possess that would benefit the MCFC?

G. GENERAL KNOWLEDGE

MCFC:

1. When was the MCFC established, and for what purpose?

2. What is the nature of MCFC activities?

3. How does the MCFC contribute to the community?

4. What do you feel are some of the issues or challenges facing the MCFC?

5. What goals and opportunities would you envision for the MCFC?

6. What would a strategy be to achieve these goals?

Board Directors:

7. What do you feel are the roles and responsibilities of an MCFC Board Director?

8. What should a Director attending an MCFC Board Meeting do if he/she realizes that they have a conflict of interest, and how do they communicate the conflict?

H. REFERENCES

Please provide 2 references:

Name: _____ **Relationship:** _____

Address: _____

Email: _____ **Phone:** _____

Name: _____ **Relationship:** _____

Address: _____

Email: _____ **Phone:** _____

I. DECLARATION

I hereby declare my willingness to serve as a Director of MCFC should I be selected and appointed by the Shareholder to the MCFC Board of Directors. I hereby certify that the information I have provided above is accurate and true.

SIGNATURE

DATE

All individuals seeking appointment to the MCFC Board must complete, sign, and submit this application form by email or in person at the Village of McBride Office by Friday, September 20, 2019:

**VILLAGE OF MCBRIDE
Chief Administrative Officer
PO Box 519
100 Robson Centre
McBride, BC V0J2E0**

cao@mcbride.ca or edo@mcbride.ca

Late or incomplete applications will not be considered. The Shareholder thanks all applicants. All applicants are encouraged to attend the MCFC Annual General Meeting on October 16, 2019 for MCFC Director announcements, as they will not be announced prior to the meeting.